

IFB N0: NPHIL/GOL/SBA/PROJ/NCB/002/17/18

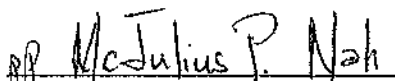
1. National Public Health Institute of Liberia has received funds from the Government of Liberia Budgetary appropriation from the National Budget for Fiscal Year 2017/2018 and intends to apply part of it toward the procurement of Stationery.
2. The National Public Health Institute of Liberia now invites sealed bids from eligible and qualified Liberian owned business for the procurement of **stationery**.
3. Bidding will be conducted through the National Competitive Bidding (NCB) method enshrined in the Public Procurement and Concessions Act (PPCA) as amended and restated in 2010.
4. Specification & Quantity

Stationery	Quantity
Stationery supplies	Assorted

5. Qualification requirements are:
 - Article of Incorporation/Partnership agreement if applicable
 - Valid Tax Clearance
 - Compliance with PPCC requirements
 - Valid Business Registration Certificate
 - Past performance records- including the names and contact details of at least five clients.
6. All interested eligible bidders may obtain copy of bidding documents upon payment of a non-refundable fee of **US\$50.00**.
7. All Bids must be accompanied by a **Bid Security in a form of a Bid Securing Declaration**.
8. Sealed Bids must be delivered to the Procurement Department not later than December 20, 2017 at 1:45 pm
9. Late bids will be rejected and returned to Bidders unopened. Bids will be opened in the presence of bidders who choose to attend or their representatives on December 20, 2017 at **2:00pm** in the Conference Room (Room #214) at NPHIL head office.
10. The address referred is: **Procurement Unit**

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